

## **GRAND HAVEN WOMAN'S CLUB**

**POSITION:** Environment Chair

**DATE:** June, 2020

### **QUALIFICATIONS:**

- General interest of the environment and natural habitat in the area
- Good organizational skills
- Ability to interact well with diverse personalities
- Ability to interact professionally with members of the public and leaders of local organizations

### **RESPONSIBILITIES:**

- Share information with members that will help them gain an appreciation for our environment, especially in our community
- Write article for the monthly newsletter about committee activities and/or conservation related topics such as water conservation and natural resources restoration
- Organize local activities and field trips which will engage members in understanding the protection and preservation of our environment
- Organize and participate in at least two conservation related service projects a year that will benefit the local community
- Serve on ad hoc committees when applicable

### **DETAILS:**

- Educate members about the environmental projects
- Select local activities which will engage members
- Share information on water conservations, natural resources restoration
- Plan field trips to local areas that are related to our environment
- The chair person should collect volunteer hours for committee and report hours.

### **TERM LIMIT AND VOTING PRIVILEGES:**

- This position is appointed by President
- This position is a two-year commitment
- This position has voting rights at monthly board meetings
- Attendance at board meetings is necessary to ensure quorum

