

GRAND HAVEN WOMAN'S CLUB

POSITION: Arts and Culture Chair

DATE: June, 2020

QUALIFICATIONS:

- General knowledge of arts and craft projects

RESPONSIBILITIES:

- Promote and support art activities in the community
- Inspire members to become involved in an art project
- Support community organizations by donating handmade items when appropriate
- Write article for the monthly newsletter when applicable
- Serve on ad hoc committees when applicable

DETAILS:

- Select an activity that will interest the membership and bring value to the community
- Organize activities that might enrich members' understanding of art in our community
- Coordinate activities of sub-groups, such as: Material Girls
- The chair person should collect volunteer hours for committee and report hours.

TERM LIMIT AND VOTING PRIVILEGES:

- This position is appointed by President
- This position is a two-year commitment
- This position has voting rights at monthly board meetings
- Attendance at board meetings is necessary to ensure quorum